

## Sustainable Food Production (SFP)

### SFP.H8K Understand the principles of environmental management systems in a food environment

#### Unit Summary

This unit is about understanding how to plan and conduct an environmental audit. It includes the preparation required to undertake an environmental audit, conducting the audit, reporting the findings of the audit, and making recommendations for future action.

#### Related Units

This is a knowledge unit which underpins the skills set out in:  
SFP.H8S Environmental Auditing

#### You need to know and understand:

1. The different audit types
2. The role of environmental audits and situations in which they are applicable
3. The stages in the environmental audit process
4. Audit techniques to be used and the reasons for their selection
5. Those aspects of the organisation to be audited and sources of information
6. How to specify and obtain any additional audit expertise required
7. How to define a suitable level of liaison and consultation with interested parties
8. Methods of liaising with interested parties
9. The principles of good auditor practice
10. How to access and record audit findings accurately
11. How to evaluate environmental processes and performance against the audit objectives
12. How to evaluate audit findings against the audit objectives
13. The contents of an environmental audit report
14. How to derive recommendations from audit findings
15. How to identify recipients/interested parties for report

#### Key Words

<b>Audit programme</b>	A work programme that include these objectives and extent of audit, responsibilities, resources and procedures
<b>Audit techniques</b>	Skills used in support of the audit process

<b>Interested party</b>	A person or group concerned with or affected by the organisations environmental performance
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